

## The Harefield Practice Meeting Agenda/Minutes

03/09/2024	Meeting time 6:30	Location Meeting Room
Type of meeting	PPG Meeting	
Facilitator	SR/JB/JR	
Note taker	JR	
Attendees	<p>Janet Brown ( Chair) Scott Ridley ( Practice Manager) Jessica Rowley ( Deputy Practice Manager) Anthony Gallagher ( GP partner )</p> <p>Wendy Greenwood, Jayne Mead, Jenny Shave, Jackie Henning ,Alan Woolf, Michael Kurzberg , Ian Bendall, Tracey Blake ,Vicky Fox</p> <p>1) Welcome to all our new members.</p>	
<b>Apologies</b>		
	2)Wendy Rice Morley, Jacky Metcalfe, Gillian Kent ,Jean Wright	
<b>3) Matters Arising from minutes of last Meeting held 09/07 ( and not on the agenda)</b>		
	<p><b>Practice Flyer</b> – Thank you to Janet and jenny shave whom have re formatted the layout and information to make this more readable and patient friendly the practice really appreciate your help on this.</p> <p><b>Janet &amp; Jenny attended a 3 day first aid course</b> with was free and facilitated by HS2 they found this most beneficial and both passed If anyone is interested re this please speak directly to Janet or jenny.</p> <p><b>Practice Update</b> – New GP Dr Faisal Al –Khalidi has now started at the practice and will be doing 6 sessions. We have had great feedback from patients about our new GP both verbally and on our facebook page. The practice by October will be Locum free we will have 3 salaried GPs, Dr Kang, Dr Al-Khalidi &amp; our New female GP starting in October Dr Ashvini Dharmendram. The view is to offer more continuity of care and our patients get to see the same GP’s when needed.</p> <p><b>Update with Appointment slip printer at front desk</b> – Instead of our receptionist hand writing your appointment now ( which sometimes can be misread ) we now have a printer that prints of a little slip with all the details for example this would advise if face to face / telephone what time and who with. This is our attempt to help patients remember appointments.</p>	

### **Repeat Prescription automated telephone line.**

This is now up and running and fully functional we do not have figures to date but can get these ready for the next PPG Meeting to see how many of our patients are now using this service. The local chemists are also promoting the service they key for us is to make requesting medication accessible and easy for everyone.

### **Healthy lungs and spirometry –**

The practice has managed to obtain a grant from another service to purchase a feno machine & the practice has purchased through own funds a spirometry machine.

Dr Gallagher briefly explained the need/ use of both

**Feno Machine** – is a small hand held machine which can be used to measure the fractional expired nitric oxide ( FeNO) levels in a single expired breath and provides an indication of the eosinophilic inflammation in the airways.

Spirometry machine – is a test of lung function these tests look at how well your lungs work . Spirometry shows how well you breathe in and out.

We also briefly touched on the subject we bring up most PPG meetings in us wanting to expand and obtain the upstairs of the building making more room for clinical rooms and we would like to push for a HUB in Harefield – We have meetings with local MPS David Simmons on Friday the 13<sup>th</sup>/09 we also have a meeting with the Uxbridge and south Ruislip MP coming up shortly also. The practice would love the support of the PPG in writing to the local MP in regards to this matter.

## **4. Vaccinations**

Saturday 14/09 RSV ( if we could have 1 PPG member to help)

Saturday 05/10 Flu vaccines 3x PPG members needed our busiest clinic over 800 patients

Saturday 12/10 Flu vaccines ( 1-2 PPG members needed )

**Please let Jessica Know if you can help [jessica.rowley1@nhs.net](mailto:jessica.rowley1@nhs.net)**

## **5 ) RSV Respiratory Syncytial virus , Covid Autumn Booster ,MMR**

**Respiratory Syncytial virus** is a common cause of coughs and colds this can be serious for babies and older adults

The age groups being offered the vaccines are pregnant females from 23 weeks

Patients between 75-79

The vaccine helps reduce the risk of RSV causing serious problems such as pneumonia and bronchiolitis

**Covid Autumn Booster** – Harefield will not be doing the Covid booster patient will need to get this done at hubs or chemists, 119 is the direct line for Covid vaccines whom can help patients

House bound and care home patients will be given the vaccine by the Roaming team.

### **Flu Vaccines- Clinics are above.**

MMR Update – Jessica and the practice nurse Steph have been working very hard we currently have 33 children/baby's whom are not vaccinated with the MMR vaccine we have done a lot of social media, contacting patients and booking those in with the practice nurse who are not sure/declined so a clinical member of staff can advise the parents of the risks & facts.

MMR has always had a difficult uptake, there are talks that NHS ENGLAND will be mixing the chicken pox vaccine with the MMR in hope the uptake is better but currently no date confirmed for this.

### **5) M-POX ( monkey Pox)**

No current cases – Mpox is a infectious disease that can cause a painful rash enlarged lymph nodes,headace,muscle ache,back pain .

### **6),7,8,9 Telephone waiting time, social prescribing ,family day,AOB**

The average call time to get through to the practice is 3minutes, This has gone up to 4 minutes due to staff shortage with annual leave and sickness.

**7) Social Prescribing – Jacqueline** - Jessica will ask if Jacqueline is willing to present a brief presentation at the next PPG meeting to give the PPG members a more understanding on what is to be done.

**8) Practice presence at the family fun day** - The practice staff along with Janet attended the family fun day at the Harefield football club , the practice was a little disappointed in the turn out and passed on our feedback to the organisers we felt the week before children went back to school and on a week day wasn't ideal. The PPG advised perhaps next year the summer fete would be a great way to engage with the community. Special thanks to Janet whom helped with the organising of the practice stall.

**9 AOB-** Janet touched gave a short update in regards to the mount Vernon cancer centre possibly being move to Watford. Please ask Janet for a copy of the update if needed.

**NEXT MEETING 29/10 6:30PM**